**Bracken County Public Library Board**

Board of Trustees Meeting Minutes

# June 4, 2018

A special called meeting of the Bracken County Public Library Board was called to order at 4:30 p.m. on June 4, 2018 by President Sandra Wood. (This special called meeting is due scheduling conflicts with the director and several members and the inability to have a quorum.)

## Present

Board members: Sandra Wood, Ava Grigson, Anna Cummins, Aaron Linville and Brenda Cooper. Library Director: Christian Shroll, Library Attorney: Cynthia Thompson and Jeff Pearson.

**Minutes:** The board reviewed the minutes of the May 14, 2018 meeting. Brenda made a motion to approve the minutes. Second by Aaron and all approved.

**Treasurer’s Report:** The board reviewed the Treasurer’s report of disbursements and expenditures. Anna made a motion to approve the Treasurer’s report as written and file for audit. Second by Ava and all approved.

**Business**

* Policy Review – Library Sponsorship Policy – Aaron made a motion to accept the Library Sponsorship Policy. Second by Anna and all approved.

 Old Business

* Construction – Final details before construction - Mr. Pearson presented the contracts with Trace Creek Construction stating that it is a standard AIA agreement. Trace Creek has provided all necessary documents for bonding and insurance. He also presented updated information on the budget for the project, and bid information to contract with LE Gregg as the special inspector, which is required by HBC in Frankfort.

Aaron made a motion to accept LE Gregg as the special inspector for the new construction. Second by Brenda and all approved.

 New Business

* 2018-19 Budget – 2nd review – With no questions or concerns about the budget Anna made a motion to approve the 2018-19 budget. Second by Aaron and all approved.

 Director’s Report

Christian reported that the Kick Off for summer reading went very well, and there was a great turnout. He feels that having the event in Brooksville made a huge impact as opposed to last year. There is great interest in acquiring board games from staff and patrons so he plans to move forward with this initiative. Christian showed the board examples of “new” library cards that he is considering. He will update us with cost information. He informed the board that there are several boxes of records that need to be looked over and purged. These are records that the library no longer needs to keep, but he wants to look through these to make sure nothing of importance is overlooked. He let us know that if any board member would like to assist with the process, the help is welcomed.

 Regional Consultant

* No regional consultant report

 Other Business

 None

**Adjournment**

Having no other business Aaron made a motion to adjourn at 5:44 p.m. Second by Brenda and all approved. The next regular board meeting will be on July 9, 2018 at 4:30 p.m., in the meeting room of the Bracken County Public Library.

Respectfully submitted,

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Secretary, Anna Cummins President, Sandra Wood