**Bracken County Public Library Board**

Board of Trustees Meeting Minutes

# September 10, 2018

The regular meeting of the Bracken County Public Library Board was called to order at 4:30 p.m. on September 10, 2018 by President Sandra Wood.

## Present

Board members: Sandra Wood, Ava Grigson, Anna Cummins, and Brenda Cooper; Jeff Pearson: Pearson and Peters Architect; Library Director: Christian Shroll and Library Attorney: Cynthia Thompson.

**Minutes:** The board reviewed the minutes of the August 13, 2018 meeting. The minutes need to be corrected to reflect a change in the amount paid to Trace Creek Construction to $22,581.00. Brenda made a motion to approve the minutes as corrected. Second by Ava and all approved.

**Treasurer’s Report:**  Ava made a motion to approve the Treasurer’s report as written and file for audit. Second by Anna and all approved.

**Business**

* Policy Review – Reimbursement Policy – Anna made a motion to reapprove the Reimbursement Policy. Second by Brenda and all approved.

Old Business

* Construction Update – Mr. Pearson reported that construction addition is progressing as well as can be expected considering all the rain. The foundation work should be completed in about 2 weeks and in another 8-12 weeks the trusses should be up.
* Payment of $53,332.56 to Trace Creek Construction.
* Mr. Pearson brought tile and grout samples for the board to review. Board chose the gray tile and gray grout for the bathrooms and main entrance area.
* AWE Computers – Christian continues to research options to replace these computers. The board discussed the cost of tablets vs desktop option for AWE’s. Christian will report at our next meeting any additional information he finds.
* Board Appointment – Board is going to submit the names of Sandra Wood and Lois Routt to the magistrates for the upcoming board opening.

New Business

* Sandra Wood made a motion to move into closed session at 5:25 p.m. to discuss an employee policy matter. Second by Ava and all approved. Brenda made a motion to return to open session at 5:39 p.m. with no action being taken during the closed session. Second by Ava and all approved.
* Employee Policy – The current employee policy does not provide any sick days or vacation for part-time employees. Christian talked with other directors and reported that they provide these benefits for part-time employees and it helps with recruitment of quality employees. Anna made a motion that the Bracken County Public Library provide vacation and sick days for part-time employees. Second by Brenda and all approved. Board directed Christian to develop a policy for sick day/vacation for part-time employees.

Other Business

Board had a discussion of changing the monthly meeting date. Two board members have recent job changes that require them to attend meetings that conflict with the current meeting date of the second Monday of each month. Brenda made a motion to change the regular meeting of the Bracken County Library Board to the first Monday of each month at 4:30p.m. according to the procedures as stated in the Bylaws. Second by Ava and all approved.

**Director’s Report**

After a recent encounter with a student who was looking for something to drink after school/practice, Christian saw this is an outreach opportunity, and he will stock the refrigerator with drinks for kids to access. He hopes that this will be another way to change the perception of the library and it’s services to students. He reported that there are 2 staff members attending KLA in Louisville. He also is discussing with the staff who might be interested in attending the 2018 KDLA Youth Services Retreat to get information about the summer reading program.

**Regional Consultant**

* No regional consultant present.

**Adjournment**

Having no other business Anna made a motion to adjourn at 6:01 p.m. Second by Brenda and all approved.

Respectfully submitted,

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Secretary, Anna Cummins President, Sandra Wood