**Bracken County Public Library Board**

Board of Trustees Meeting Minutes

October 4, 2021

The regular meeting of the Bracken County Public Library Board was called to order at 4:40 p.m. on October 4, 2021 by President Sandra Wood.

## Roll Call - Present

Board members: Sandra Wood, Ava Grigson, Anna Cummins and Brenda Cooper. Library Director: Christian Shroll and Library Attorney: Cynthia Thompson. Absent : Aaron Linville

**Public Comment -** no public comment.

**Minutes:** The board reviewed the minutes of the September 16, 2021 board meeting. Motion by Brenda to approve the minutes as written. Second by Ava and all approved.

**Treasurer’s Report:**  Motion made by Ava to approve the Treasurer’s report as written and filed for audit. Second by Anna and all approved.

**Business**

 **Policy Review**

 **Conflict of Interest Policy -** Motion by Anna to re-approve the Conflict of Interest policy Second by Ava and all approved**.**

 **Old Business**

 **Audit -**  The audit is in the final review. Should be sent to Christian soon.

 **Updates to the Library**

* Children’s Wing Timeline - Work has begun to choose fabric patterns, paint colors, countertops, etc. Christian is getting bids on flooring.

 **Circulation Software change -**  This is still in process and Christian is investigating the options and the process to make the change to Book Systems Atrium. The change will be made in May.

**New Business**

* **Social Security -** Christian explained the history of how the library got into the situation of not participating in social security that pointed to a form 218 which allowed agencies to be exempt. Christian calculated the approximate cost for the library to be close to $21,000 and said that the library budget is well positioned to absorb this cost.
* **New Board Officers & Board Appointments -** Ava talked to Kathy Dorn as a potential board member from the Augusta area and she is willing to serve. It was discussed to contact Melanie Thornsbury to see if she would be interested in having her name submitted.

**Director’s Report**

Christian is applying for several grants for the library. The new cameras are proving beneficial as Christian was able to assist in a request to review footage to settle a dispute over some incidents close to the library. ECF Grant for Knoedler is being worked on to allow the library to apply for funds to pay for Internet for Knoedler. This is a way to build good will with them and assist their patrons through outreach. The number of patrons using the library has increased significantly up 353 for the same month last year. Statistics show the fiction collection having the most traffic.

**Regional Consultant**

* No regional consultant report.

 **Adjournment**

Having no other business Anna made a motion to adjourn at 5:40 p.m. Second by Brenda and all approved.

Respectfully submitted,

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 Secretary, Anna Cummins President, Sandra Wood